TEAM4OARS

Meeting Log

Benjamin Wightman, SQA

**TEAM4OARS**

**SQA Meeting Notes – Ben Wightman**

**Meeting: Wed 1/27/16**

* Initial meeting: introductions, communication arrangements, initial discussion of tools. Begin *Feasibility Study*; *Input Forms and Output Reports*.

**Meeting: Wed 2/3/16**

* Reviewed *Feasibility Study*, *Input Forms and Output Reports*.
* Decided on ASP.NET development tools by vote.
* Initial consideration on website design.
  + “We don’t want it to look like it came straight out of the 90s” -BLW

**Meeting: Wed 2/10/16**

* Work on *Red Team Deliverables*.

**Meeting: Mon 2/15/16**

* Final review of most *Red Team Deliverables*.
* Last-minute work on *Team Project Report*.

**Meeting: Wed 2/24/16**

*Location:* Library, study room 367B

*Participants:* Jhovani Salgado (TL), Ben Wightman (SQA), Joseph Nguyen (DBA)

*Agenda*:

* Review purple deliverables
  + Data requirements
  + Software requirements
  + Website design
* Revise MVC class model
* Discuss website design
* Questions

**Meeting: Wed 3/2/16**

*Location:* Library, study room 367D

*Participants*: Jhovani Salgado (TL), Ben Wightman (SQA), Joseph Nguyen (DBA), Joshua Wilburn (TM), Ali Khalid Elsaadi (TM), Devin Bellomy (TM)

*Agenda*:

* Review and revise red deliverables

**Meeting: Wed 3/30/16**

*Location:* Library, study room 367D

*Participants*: Jhovani Salgado (TL), Joseph Nguyen (DBA), Joshua Wilburn (TM), Devin Bellomy (TM)

*Agenda*:

* Review Blue Deliverables and Assign work